ORDER

END (Even) Semester Examination (ESE) for the session 2022-23 of students of 3rd & 4th year B.Tech., is scheduled from May 08 to May 24, 2023. The Flying Squad & Invigilation duties are assigned to the following faculty members in dates as indicated against their names. They are required to report at Examination Control Room on all dates / Shift of their duties on time as stated in the table below. Kindly go through the followings carefully.

- 1- Reporting time for invigilators; before 1:30 PM
- **2-** Keep your mobile phone switched off during examinations.
- **3-** Be sincere, punctual and cooperative in smooth conduction of the examination.
- 4- In case of classes, a proper substitute is to be arranged by the Invigilators & undersigned has to be informed at least a day before through proper channel.
- 5- Take precaution in view of Covid-19 pandemic.

Important Instructions for:

Flying Squad Members (FSM):

- 1. The Flying Squad Team must be available in the Centre during entire period of Examination.
- 2. They have to take rounds in the Examination halls during conduct of Examination to observe the activities of the Students, Invigilators and ensure that no outsider (except the ones permitted by Controller of Examination [CoE]) can enter the Examination area during Exam duration.
- 3. If Poor invigilation is noticed in any Examination hall, the matter is to be immediately reported to the Centre Superintendent/ CoE and ensure that proper remedial action is taken forthwith. This may also be recorded in their daily report.
- 4. They have to check and ensure No Cell-phone or other electronic gadgets or unwanted material be taken by the Examinees during the period of examination in to the examination halls.
- 5. The Flying Squad Members[FSM] have to check that the students are seated as per seating plan. It is to be also checked that the students of same branch do not sit on the right or left side or immediate front or back side of any candidate.
- 6. The members of Flying Squad/Center Superintendent team shall ensure that the Answer Books of Unfair Means (UFM) Cases are packed separately.
- 7. **FSM can frisk the Examinees with care to ensure** that there is no Un-wanted material being used by them during the Examination period.

Invigilators:

- 1. Invigilator must report half an hour before Exam time.
- 2. Invigilators are required to be punctual and attentive during the Examination period so that use of Unfair means by the Examinee can be checked
- 3. Be always inside the exam room during the invigilation period.
- 4. Keep your mobile switch off/ on silent mode. Use your mobile only in emergent situation.
- 5. Ensure that the students are sitting in their room as per the seating plan.
- 6. Invigilators are required to make an announcement to examinees to check their pockets & belonging so that there should not be any material with them which falls under the categoryUFM, before handing over the answer books.
- 7. Check the REGISTRATION CARD/ I CARD & ADMIT CARD of Examinee before handing over the unused answer books.
- 8. Please ensure that no student leave the room before time & only after submission of their answer book.
- 9. Prepare the Invigilators report & take attendance of Examinees.
- 10. Carefully collect the answer books subject wise & hand it over to the officials of Exam controlroom at the end of Examination time.
- 11. Invigilators can contact Exam cell officials in case of any query or requirement or discrepancy in seating arrangement.

		Dates of invigilation duties
Sr.	Name of Invigilator	(May 08 to May 24, 2023)
No.		Reporting Time between
		02:00 PM to 04:30 PM
	Chemical Engg.	Deptt.
1.	Dr. S.K. Gupta (FSM)	08, 12, 24
2.	Dr. Ashwani Sood	19, 24
3.	Dr. Rajesh Katiyar	19, 24
4.	Dr. G.L. Devanani	22, 24
5.	Dr. Ashish Kapoor	15, 19
6.	Mr. Jitendra Kumar	17, 22, 24
7.	Dr. A. K. Rathore	15, 22, 24
8.	Dr. Adarsh Kumar Arya	15, 17, 24
9.	Dr. Zeenat Arif	13, 15, 19, 24
10.	Dr. Pranav Chaudhary	12, 13, 15, 19
11.	Dr. Anjali Awasthi	09, 12, 15, 19
12.	Dr. Dan Bahadur Pal	09, 12, 15, 22
13.	Dr. Bineeta Singh	09, 12, 13, 22
14.	Dr. Amit Kumar Pandey	09, 12, 17, 19
15.	Dr. Shailesh Kumar	09, 12, 17, 19
16.	Dr. Shitanshu Pandey	09, 12, 17, 19
17.	Dr. Vijay Kumar Verma	08, 10, 13, 24
18.	Mr. Pankaj Kumar Lodhi	08, 10, 13, 17
19.	Mr. Ranvijay Singh	08, 10, 13, 17
20.	Mr. Avanish Kumar	08, 09, 10, 13, 17
	Civil Engg. D	eptt.
21.	Dr. Sunil Kumar (FSM)	10, 15, 24
22.	Dr. Deepesh Singh	15, 24
23.	Mr. Prathvipati	12, 22
24.	Dr.Rajiv Ganguly	12, 15
25.	Mr. Manish Kumar	09, 12, 15, 19
26.	Mr. Jaiprakash Nayak	08, 09, 10, 24
27.	Ms. Shivani Koshtha	10, 15, 19, 24
28.	Dr. Kavita Tandon	08, 13, 19, 22
29.	Mr. Pulkit Tiwari	09, 13, 17, 19
30.	Ms. Rachana Gupta	09, 15, 17, 19
21	Electrical Engg	
31.	Dr. Yaduvir Singh	10, 22
32.	Mr. J.K. Dwivedi	22, 24
33.	Dr. C.N. Singh	15, 24
34.	Mr. Jameel Ahmad	15, 24
35.	Dr. Sanjiv Kumar	15, 24
36.	Dr. Archana Singh	13, 24
37.	Dr. Chandrabhan Vishwakarma	08, 13
38.	Dr. Afroz Alam	10, 19, 24
39.	Ms. Saumya Shukla	09, 13, 17, 24
40.	Mr. Sundram Mishra	13, 15, 17, 19,
41.	Mr. Prashant Kumar	09, 17, 19, 22

42.	Mr. Arvind Kumar Singh	08, 15, 17, 19			
	Electronics Engg. Deptt.				
43.	Dr. Krishna Raj (FSM)	09, 13, 22			
44.	Dr. A.K. Shankhwar	13, 19			
45.	Dr. Ashutosh Singh	12, 22			
46.	Dr. Nand Kishore	08, 10, 19, 24			
47.	Dr. Kumar Gaurav	08, 10, 19, 22			
48.	Dr. Preeti Agarwal Mittal	09, 15, 19, 22			
49.	Mr. Ajeet Kumar	09, 12, 15, 17			
50.	Ms. Varunika Dixit	08, 10, 13, 17			
51.	Ms. Aparna Singh	08, 10, 13, 17			
52.	Ms. Archna Tripathi	08, 10, 13, 17			
	Mechanical Engg. Deptt.				
53.	Dr. Anand Kumar (FSM)	10, 15, 24			
54.	Dr. Rajive Gupta	12, 19			
55.	Dr. S.K. Singhal	12, 24			
56.	Dr. Jitendra Bhaskar	12, 24			
57.	Dr. Rajesh Kumar Verma	15, 24			
58.	Mr. R.K. Ambikesh	15, 22			
59.	Dr. S.K.S. Yadav	19, 22, 24			
60.	Dr. Nishant Kr. Singh	13, 15, 22			
61.	Dr. Rishi Kant	08, 10, 15, 22			
62.	Dr. Gaurav Saini	08, 10, 15, 22			
63.	Mr. Mayank Shekhar	09, 12, 13, 17, 24			
Computer Sc. & Engg. Deptt.					
64.	Dr. Raghuraj Singh (FSM)	08, 12, 24			
65.	Dr. Raghuraj Singh (FSM) Dr. N. Kohli	08, 12, 24 13, 24			
65. 66.	Dr. Raghuraj Singh (FSM) Dr. N. Kohli Dr. Vandana Dixit Kaushik	08, 12, 24 13, 24 22, 24			
65. 66. 67.	Dr. Raghuraj Singh (FSM) Dr. N. Kohli Dr. Vandana Dixit Kaushik Dr. Vivek Singh Verma	08, 12, 24 13, 24 22, 24 13, 15, 24			
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Food Technology Deptt.				
87.	Dr. Alak Kumar Singh (FSM)	09, 13, 22		
88.	Dr. Vivek Kumar	12, 22, 24		
89.	Dr. Anurag Singh	08, 22, 10		
90.	Mr. Vipul Kumar	08, 15, 17, 22		
91.	Dr. Pankaj Jha	09, 12, 15, 17, 22		
	Plastic Technolo	gy Deptt.		
92.	Dr. Reena Singhal (FSM)	10, 15, 24		
93.	Dr. Indira Nigam	09, 22		
94.	Dr. Soma Banerjee	08, 10, 19, 22		
95.	Mohd. Rashid Khan	09, 13, 15, 17		
96.	Ms. Nidhi Shukla	09, 13, 15, 17, 24		
	Oil Technology	, <u>*</u>		
97.	Dr. R.K. Trivedi	10, 17		
98.	Dr. Vineeta Gautam	19, 22, 24		
99.	Mr. Gaurav Singh	08, 17, 22, 24		
100.	Mr. H.S. Sharma	09, 15		
101.	Mr. P.C. Gupta	09, 12, 15, 17		
102.	Mr. Sameer Singh	09, 13, 15, 22, 24		
100	Paint Technolog			
103.	Dr. Pramod Kumar	12, 24		
104.	Ms. Radha Sachan	10, 13, 22, 24		
105.	Mr. M.I. Khan	09, 13, 15, 19		
106.	Mr. Sunil Mehrotra	09, 13, 15, 19		
107.	Mr. Ghanshyam	09, 13, 15, 17, 24		
108.	Mr. Brajendra Mohan Singh	09, 15, 19, 22, 24		
100	Humanities I	09, 22, 24		
109. 110.	Dr. (Smt.) Bandana Nigam Dr. Om Nath Trivedi	, ,		
		09, 10, 15, 17		
111. 112.	Mr. S.M. Qasim	09, 15, 17, 22 09, 15, 19, 22, 24		
112.	Mr. Vivek Katiyar	09, 13, 19, 22, 24		
	Ms. Anjana Gupta	09, 12, 13, 22		
114. 115.	Dr. Parul Singh Ms. Neetu	08, 10, 13, 19		
116. 117.	Dr. Rajjan Prasad Dr. Avinas Awadh	08, 10, 13, 15, 19		
117.	Ms. Ruchi Katiyar	09, 13, 15, 17 09, 13, 15, 17		
119.	Ms. Sanu Rajput	12, 13, 15, 17		
120.	Ms. Smrit Yadav	08, 13, 19, 24		
120.				
121.	Mr. Shiv Bahadur Singh Ms. Tanu Singh	09, 15, 17, 22 09, 12, 17, 22		
122.	Physics De			
123.	Dr. Divya Somvanshi	08, 10, 19, 22		
124.	Dr. Braj Bhusan Singh	09, 13, 17, 22		
125.	Dr. Suresh Kumar Sharma	09, 13, 17, 22		
126.	Dr. Alok Singh	09, 12, 15, 22, 19		
120.	Maths De			
127.	Dr. Ram Naresh (FSM)	15, 17, 19		
128.	Dr. Uday Pratap Singh	13, 22, 24		
129.	Dr. Shivam Shrivastav	08, 10, 22, 24		
- - - / ·	21. SIII TAIII SIIII TABAAY	100, 10, 22, 21		

130.	Dr. Swati Mishra	08, 09, 10, 12		
131.	Dr. Vinod Kumar Yadav	09, 10, 13, 17		
132.	Dr. Pratibha Mishra	09, 12, 15, 17		
133.	Dr. Ashutosh Pandey	09, 12, 17, 19, 24		
Chemistry Deptt.				
134.	Dr. C.L. Gehlot (FSM)	17, 19, 22		
135.	Dr. Santosh Kumar	10, 22, 24		
136.	Dr. Shaili Pal	08, 19, 22, 24		
137.	Dr. Meenakshi Garg	09, 15, 17, 22		
138.	Ms. Sadhana Singh	09, 15, 17, 19		
139.	Ms. Sweta Pal	09, 13, 15, 17, 19		
Leather Technology				
140.	Mr. Sumant Chaterjee	19, 22, 24		
141.	Dr. Abhishek Kumar Lal	13, 17, 19, 24		
142.	Dr. Pramendra Gaurh	08, 09, 13, 19		
143.	Ms. Shipra Sachan	08, 09, 13, 17		

(**Prof. Pradeep Kumar**)
Controller of Examinations

Date: May 01, 2023

Office of the Controller of Examinations Harcourt Butler Technical University, Kanpur

No. 570 /COE/ End (Even) Semester Exam /2023 Copy forwarded for information and necessary action to:

- 1- All HOD s/ All Deans of Schools / Dean, Acad. Affairs / Dean Students Welfare: for information with the request to inform all the faculty members of the Deptt.
- 2- Registrar: for information.
- 3- OSD: for kind information to Hon'ble Vice Chancellor.
- 4- System Manager: for uploading on University website for information to all concerned.

(Prof. Pradeep Kumar)

Controller of Examinations